



Dear Valued Sponsor:

The Arnold Fitness EXPO has meeting space available to you at downtown hotel properties. If you are interested in reserving meeting space or dining events for your organization during the Arnold Fitness EXPO, please complete this form and return via email to [kathy@arnoldexpo.com](mailto:kathy@arnoldexpo.com).

Space is assigned to our Sponsors on a first-come, first-served basis. Space will not be assigned without completing this form and receiving approval by the Arnold Fitness EXPO.

**Date of Request:** \_\_\_\_\_

**Sponsor – “Company Name”:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

**Contact E-mail:** \_\_\_\_\_

**Hotel Venue Preference (Hilton, Hyatt or Other – please specify):** \_\_\_\_\_

**Purpose of Space Request (Sales/Staff meeting, reception, meal, etc.):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Event Date:** \_\_\_\_\_

**Expected Number of Guests:** \_\_\_\_\_

**Requested Start & End Time:** \_\_\_\_\_

**On-Site Contact Name:** \_\_\_\_\_

**On-Site Contact Cell Phone Number:** \_\_\_\_\_

**Additional Requests:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Approved by the Arnold Fitness EXPO:**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_